

FEES AND CHARGES 2017/18

Family Services Directorate

Fee/Charge	Description	Charge £	Unit of Measure
Children Centres			
Parkfield child care	Age 2	6.12	Per Child Per Hour
Parkfield child care	Age 3-4	5.87	Per Child Per Hour
Meals	Children Centre - Parkfield	2.31	Per Child Per Hour
Wingfield child care	Age 2	5.97	Per Child Per Hour
Wingfield child care	Age 3-4	5.71	Per Child Per Hour
Meals	Children Centre - Wingfield	2.14	Per Child Per Hour
Newstead Child care	Age 2	6.38	Per Child Per Hour
Newstead Child care	Age 3-4	6.24	Per Child Per Hour
Meals	Children Centre - Newstead	2.14	Per Child Per Hour
Youth services			
Holiday Programmes	Taster / Entry Activity	5.00	Per Day
Holiday Programmes	Taster / Entry Activity	3.00	Half Day
Holiday Programmes	Generic Activity	10.00	Per Day
Holiday Programmes	Generic Activity	6.00	Half Day
Holiday Programmes	Specialised Activity	16.00	Per Day
Holiday Programmes	Specialised Activity	9.00	Half Day
Duke of Edinburgh	Bronze And Silver Award Enrolment Fee	25.00	Per Award
Duke of Edinburgh	Gold Award Enrolment Fee	32.00	Per Award
Equipment	Catering E.G.Whisk, Saucepans Etc	1.20	Per Item
Equipment	Catering E.G. Professional Gas Bbq	85.00	
Equipment	Dofe E.G. Compass, Survival Bags, Waterproofs	4.00	Per Item
Equipment	Dofe E.G. Expedition Packs	15.00	
Equipment	Gardening E.G.Water Cans	0.50	Per Item
Equipment	Gardening E.G. Mowers	50.00	
Equipment	Hair & Beauty E.G.Stools	10.00	Per Item
Equipment	Hair & Beauty E.G Couch, Nail Bars	45.00	
Equipment	Marquees & Shelter E.G. Gazebos	28.00	Per Item
Equipment	Marquees & Shelter E.G. Inflatable Marquees	63.00	
Equipment	Media E.G. Lcd Monitors	8.00	Per Item
Equipment	Media E.G. Film Making Kits	350.00	
Equipment	Music E.G Headphones	1.50	Per Item
Equipment	Music E.G. Keyboards	45.00	
Equipment	Outdoor Education E.G.Camping Chairs	1.20	Per Item
Equipment	Outdoor Education E.G.Inflatable Assault Courses	800.00	
Equipment	Photography E.G.Sd Cards	1.50	Per Item
Equipment	Photography E.G. Digital Cameras	38.00	
Equipment	Sport E.G. Sport Bibs	1.00	Per Item
Equipment	Sport E.G. Table Tennins Table	90.00	
Equipment	Staging & Theatre E.G. Extension Leads	4.00	Per Item
Equipment	Staging & Theatre E.G. Stage System	220.00	
Play Team charges			
Out of school provision	After school provision	6.12	Per session
Holiday programmes	Holiday Schemes	18.36	Per day
Holiday programmes	Holiday Schemes - Siblings charge	14.79	Per day
Holiday programmes	Holiday schemes including aftercare	22.95	Per day
Holiday programmes	Holiday Schemes including aftercare - Siblings charge	19.38	Per day

Fee/Charge	Description	Charge £	Unit of Measure
Permanence, Transitions and Corporate Parenting			
Family Resource Centre	Weekday - Contact supervisor (min time period 3 hours)	28.90	Per hour
Family Resource Centre	Weekend - Contact supervisor (min time period 3 hours)	43.50	Per hour
Family Resource Centre	Weekday - A room hire only	23.20	Per hour
Family Resource Centre	Weekend - A room hire only	34.70	Per hour
Children in care	Social Care Charges - Means-tested Parental Contributions towards the care costs of children in care (Section 20 only). Families in receipt of benefits	No charge	Per child
Children in care	Social Care Charges - Means-tested Parental Contributions towards the care costs of children in care (Section 20 only) Weekly contribution	Weekly net income less £60 per person, per household, then 20% of remaining amount for 1st child, then 10% for any other children thereafter.	Per child
Library review amended fees and charges			
Adult Book Fines	This charge is levied for the late return of adult book items. Items can now be renewed 24/7 online or by phone	0.25	Per Day, Per Item
Child Book Fines	This charge would be levied for the late return of child and teen book items. Items can now be renewed 24/7 online or by phone	0.05	Per day, Per item
Reservation, No Notification/ email (specially purchased stock)	This charge is levied where an item is purchased in response to a reservation.	1.10	Per item
Reservation, Postal Notification (specially purchased stock)	This charge is levied where an item is purchased in response to a reservation.	£1.10 Plus 2nd Class Post	Per item
Reservation, No Notification/ email notification (Barnet stock)	Customers are notified by email that a reserved item is ready for collection. This applies to stock already held in Barnet Libraries	No charge	Per Item
Reservation, Postal Notification (Barnet stock)	Customers are notified by post that a reserved item is ready for collection. This applies to stock already held in Barnet Libraries	2nd class postage only	Per Item
Late return fees for items borrowed from the British library	This charge is levied where items borrowed from the British Library are returned late	4.55	Per Item
One off events	This includes a range of author and cultural events. A mix of charges would be applied dependent upon the cost of hosting the specific event and its intended audience. These are in addition to the core service of events which remains free.	£0 up to £20	Per session, per person
Training courses for professionals and organisations (1/2 day - off the peg)	Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	75.00	Per delegate

Fee/Charge	Description	Charge £	Unit of Measure
Training courses for professionals and organisations (1/2 day - bespoke)	Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	400.00	Per organisation
Local History Training/ Talks for organisations (bespoke)	Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	75.00	Per session
Music Sets And Scores for choirs based in Barnet	Subscription fee	Loan charge of 25p per score per month (min 2 month loan)	Per subscription Per annum
Music Sets And Scores for choirs based in Barnet	Overdue charge	25p per score, Per month/ part month	Per score, Per week
Music Sets And Scores for all choirs	Courier delivery charge for direct delivery	5.00	Per box
Music Sets And Scores for all choirs	Cancellation fee for every score ordered but then not required	10.00	Per title
Music Sets And Scores for all choirs	Administration fee to replace lost items. This is payable by music groups and organisations.	£10.00 + cost of replacement	Per set lost
Music Sets And Scores for choirs based outside Barnet	Subscription fee	Loan charge of 35p per score per month (min 2 month loan)	Per subscription Per annum
Music Sets And Scores for choirs based outside Barnet	Overdue charge	35p per score, Per month/ part month	Per score, Per week
Music Sets And Scores	Charge made to other Boroughs for the loan of Barnet sets and scores	12.00	Per 20 items

Street Scene Directorate Fees and Charges 2017/18

#	Fee/Charge	Description	Unit of Measure	Charges 2016/17	Charges 2017/18	Comments	Additional detail for new charges / above inflation
SS 1	Recycling - wheeled bins/containers for new developments and flats	All charges for flats and new development will be brought into line with container chargers for other waste streams and households	Per containers	N/A - New Charge	All charges for flats and new development will be brought into line with container chargers for other waste streams and households	New developments can be instructed to provide 50/50 provision of recycling and waste containers for new developments	There is no benefit to the authority for offering a discount on recycling for new developments - the developers can be instructed as to the number and type of containers to be procured
SS 2	Commercial Waste - Additional Recycling special request collection	Prepaid charge for special request collection of 1 x 240 litre or smaller recycling container	Per Collection/ Empty	N/A - New Charge	£7.79	Customers may wish to have additional recycling collected in addition to there annual collections	N/A
SS 3		Prepaid charge for special request collection of 1 x 360 litre dry recycling container	Per Collection/ Empty	N/A - New Charge	£8.75		
SS 4		Prepaid charge for special request collection of 1 x 660 litre dry recycling container	Per Collection/ Empty	N/A - New Charge	£12.60		
SS 5		Prepaid charge for special request collection of 1 x 1100 litre or larger recycling container	Per Collection/ Empty	N/A - New Charge	£16.44		
SS 6	Commercial Waste - Saturday Collection	Additional fee for Saturday Collections	% supplement	N/A - New Charge	15% additional cost on annual charge	Customers are keen on weekend collections but this incurs additional operational costs - we wish to introduce this service	This is a service that some customers have requested and will help build the business in the future but operation incur additional operational costs which need to be covered
SS 7	Commercial Waste - Sunday collections	Additional fee for Sunday Collections	% supplement	N/A - New Charge	25% additional cost on annual charge		
SS 8	Commercial Waste - Recycling	240 Litre Bins and below -- Weekly Collection	Per container	N/A - New Charge	£249.00	New Charge for a new service	New Charge for a new service
SS 9		360 Litre Bins - Weekly Collection	Per container	N/A - New Charge	£299.00		
SS 10		660 Litre Bins - Weekly Collection	Per container	N/A - New Charge	£499.00		
SS 11		1100 Litre Bins and above - Weekly Collection	Per container	N/A - New Charge	£699.00		
SS 12	Commercial Waste - Food Waste	Food Caddie - below 30 Litre - Weekly Collection	Per container	N/A - New Charge	£100.00	New Charge for a new service	This is the food services offer
SS 13		140 Litre Food Waste Bin - Weekly Collection	Per container	N/A - New Charge	£309.00		
SS 14		240 Litre Food Waste Bin - Weekly Collection	Per container	N/A - New Charge	£474.00		
SS 15	Commercial Waste - Fortnightly collection	Fortnightly collection annual cost contracts for all commercial wheeled bin container for customers with a recycling contract	Per contract	N/A - New Charge	50% reduction on a weekly contract per annum for general waste	New charge - a key way to incentivise recycling is to offer fortnightly waste collection alongside customers taking up the recycling offer	Customers who take on an annual recycling contract (excluding sacks) will be offered a fortnightly collection of waste. By only offering weekly waste we are in danger of leaving the recycling containers financially unattractive.
SS 16	Commercial Waste - Contract Change	Contract change fee (exc. upgrades)	Per occurrence	N/A - New Charge	£25.00	To cover the admin cost of contract cancellations and to help preserve market share	A number of customers regularly change their contracts (downgrades, change of name etc.). Each change requires a new contract this incurs significant administrative workload. We would not expect to charge all customers who make these changes but we have a number that change regularly and this charge will help cover the cost of this
SS 17	Commercial Waste	Overweight charge per collection	Per container per collection	N/A - New Charge	£20.00	Overweight bins incur high disposal costs and lead to a loss of income. Charging for overweight bins based on a pre agreed level which will be included within the commercial waste contracts will discourage this and protect the council. Weighing technology on commercial waste vehicle will easily allow the crews to know which bins are overweight. Charging may so encourage those with heavy bins to utilise the recycling services.	Some bins are extremely heavy and while the crews may still be able to lift the bins this will lead to a loss of any financial contribution to the authority due to higher disposal costs. The weight limit will be set at a reasonable level based on industry standards to ensure that the charge is fair
SS 18	Commercial Waste - Contaminated Bins (240L and below)	Additional charge for collection of a contaminated bin - 240 Litre and below	Per collection	N/A - New Charge	£17.55	Contaminated bins need to be emptied as an additional collection, and the contents sent to the appropriate disposal facility i.e. contaminated recycling may need to be sent for disposal as EFW	Some commercial bins will be contaminated and this charge provides the provision to empty these at a suitable cost as if the customer is unable or unwilling to take out any contamination
SS 19	Commercial Waste - Contaminated Bins (360L)	Additional charge for collection of a contaminated bin - 360 Litre	Per collection	N/A - New Charge	£18.79	Contaminated bins need to be emptied as an additional collection, and the contents sent to the appropriate disposal facility i.e. contaminated recycling may need to be sent for disposal as EFW	Some commercial bins will be contaminated and this charge provides the provision to empty these at a suitable cost as if the customer is unable or unwilling to take out any contamination
SS 20	Commercial Waste - Contaminated Bins (660L)	Additional charge for collection of a contaminated bin - 660 Litre	Per collection	N/A - New Charge	£23.55	Contaminated bins need to be emptied as an additional collection, and the contents sent to the appropriate disposal facility i.e. contaminated recycling may need to be sent for disposal as EFW	Some commercial bins will be contaminated and this charge provides the provision to empty these at a suitable cost as if the customer is unable or unwilling to take out any contamination
SS 21	Commercial Waste - Contaminated Bins (1100L and above)	Additional charge for collection of a contaminated bin - 1100 Litre and above	Per collection	N/A - New Charge	£28.33	Contaminated bins need to be emptied as an additional collection, and the contents sent to the appropriate disposal facility i.e. contaminated recycling may need to be sent for disposal as EFW	Some commercial bins will be contaminated and this charge provides the provision to empty these at a suitable cost as if the customer is unable or unwilling to take out any contamination

#	Fee/Charge	Description	Unit of Measure	Charges 2016/17	Charges 2017/18	Comments	Additional detail for new charges / above inflation
SS 22	Schools: Annual General Waste Collection (44 Weeks)	Weekly collection of 240 Litre bin or smaller 44 weeks a year	Per container	N/A - New Charge	£227.50	Controlled Waste Regulations 2012 state schools should only be charged for collection	If schools were charged the full cost of collection across 52 weeks they would see a large increase in costs compared to their current charges (which is that they pay the full charge for trade waste and receive free recycling collections - however this approach is not consistent with CWR 2012). The 44 week collection ties in with the standard academic year and will help provide an incentive to maintain and increase recycling. Some schools are open all year and for these a separate charge below will enable them to better control their waste and recycling costs
SS 23		Weekly collection of 360 Litre bin 44 weeks a year	Per container	N/A - New Charge	£268.13		
SS 24		Weekly collection of 660 Litre bin 44 weeks a year	Per container	N/A - New Charge	£372.99		
SS 25		Weekly collection of 1100 Litre or above bin 44 weeks a year	Per container	N/A - New Charge	£457.56		
SS 26	Schools: Annual Recycling Collection (44 Weeks)	Weekly collection of 240 Litre bin or smaller 44 weeks a year	Per container	N/A - New Charge	£172.53	Controlled Waste Regulations 2012 state schools should only be charged for collection	If schools were charged the full cost of collection across 52 weeks they would see a large increase in costs compared to their current charges (which is that they pay the full charge for trade waste and receive free recycling collections - however this approach is not consistent with CWR 2012). The 44 week collection ties in with the standard academic year and will help provide an incentive to maintain and increase recycling. Some schools are open all year and for these a separate charge below will enable them to better control their waste and recycling costs
SS 27		Weekly collection of 360 Litre bin 44 weeks a year	Per container	N/A - New Charge	£195.75		
SS 28		Weekly collection of 660 Litre bin 44 weeks a year	Per container	N/A - New Charge	£319.18		
SS 29		Weekly collection of 1100 Litre or above bin 44 weeks a year	Per container	N/A - New Charge	£400.63		
SS 30	Schools: Annual Food Collection (44 Weeks)	Weekly collection of 30 Litre caddie or below 44 weeks a year	Per container	N/A - New Charge	£61.59	Controlled Waste Regulations 2012 state schools should only be charged for collection	If schools were charged the full cost of collection across 52 weeks they would see a large increase in costs compared to their current charges (which is that they pay the full charge for trade waste and receive free recycling collections - however this approach is not consistent with CWR 2012). The 44 week collection ties in with the standard academic year and will help provide an incentive to maintain and increase recycling. Some schools are open all year and for these a separate charge below will enable them to better control their waste and recycling costs
SS 31		Weekly collection of 140 Litre bin 44 weeks a year	Per container	N/A - New Charge	£209.97		
SS 32		Weekly collection of 240 Litre bin 44 weeks a year	Per container	N/A - New Charge	£329.56		
SS 33	Schools: Waste and Recycling	Schools additional lifts for weeks 45-52	Per collection made	N/A - New Charge	Pro rata cost of 44 week contract per lift	Schools generally close during the holiday period and this charge will enable them to better manage their waste needs	See above
SS 34	Schedule 2: General Waste	Weekly collection of 240 Litre bin or smaller	Per container	N/A - New Charge	£268.86	Schedule 2 business are those classed as "household waste" for which a charge can be made for collection only under the Controlled Waste Regulations 2012. Examples are school, charities (which are whole for a charitable purpose), schools and community premises	This charge brings Schedule 2 businesses in line with the Controlled Waste Regulations 2012
SS 35		Weekly collection of 360 Litre bin	Per container	N/A - New Charge	£316.89		
SS 36		Weekly collection of 660 Litre bin	Per container	N/A - New Charge	£440.81		
SS 37		Weekly collection of 1100 Litre or above bin	Per container	N/A - New Charge	£540.76		
SS 38	Schedule 2: Recycling	Weekly collection of 240 Litre bin or smaller	Per container	N/A - New Charge	£203.89	Schedule 2 business are those classed as "household waste" for which a charge can be made for collection only under the Controlled Waste Regulations 2012. Examples are school, charities (which are whole for a charitable purpose), schools and community premises	This charge brings Schedule 2 businesses in line with the Controlled Waste Regulations 2012
SS 39		Weekly collection of 360 Litre bin	Per container	N/A - New Charge	£231.34		
SS 40		Weekly collection of 660 Litre bin	Per container	N/A - New Charge	£377.21		
SS 41		Weekly collection of 1100 Litre or above bin	Per container	N/A - New Charge	£473.47		
SS 42	Schedule 2: Food	Weekly collection of 30 Litre caddie or below 44 weeks a year	Per container	N/A - New Charge	£72.79	Schedule 2 business are those classed as "household waste" for which a charge can be made for collection only under the Controlled Waste Regulations 2012. Examples are school, charities (which are whole for a charitable purpose), schools and community premises	This charge brings Schedule 2 businesses in line with the Controlled Waste Regulations 2012
SS 43		Weekly collection of 140 Litre bin	Per container	N/A - New Charge	£248.14		
SS 44		Weekly collection of 240 Litre bin	Per container	N/A - New Charge	£389.48		
SS 45	Tree Inspection / Survey. Basic	Inspection of trees already on the system for verification and/or management recommendations.	Per hour / day	N/A - New Charge	£290 per day (£43.35 per hour)	New charge	

#	Area	Service	Description of Charge	UNIT	Subject to VAT	(a) Current charge excluding VAT	(b) Proposed charge excluding VAT	Percentage change from (a) to (b)	Justification for proposed increase	COMMENTS
Highways										
HW 1	Re	Highways	Section 50 Street works licence - additional phases of works on previously excavated sites	per application	VAT not applicable	Not previously used	£221.00	N/A - New Charge	Introducing set charge to recover costs incurred	Some works under s50 licences are undertaken under multiple phases to carry out remedial works or make an excavation permanent. Each additional phase incurs admin and inspection costs that are less than the initial licence cost but significant and not covered elsewhere. This charge would cover such additional work when required
Rechargeable Works										
HW2	Re	Highways	Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road when restriction is required without delay. Includes site meetings, making temporary traffic notices and erecting street notices. Excludes signs/road markings	Per order	VAT not applicable	Not previously included	£1,627.00	N/A - New Charge	Not previously included	Used in urgent/emergency situations. Has been in use in previous years, prior to Re contract, but not published previously
HW3	Re	Highways	Recovery of costs in coring programme for failed sample material and depth failure	Per failure	VAT not applicable	£136.07	£140.32	3.12%	Revised recovery of costs	Costs incurred for coring programme recalculated from previous figures used since start of contract. Revised figures show a slight increase. Charges not previously published on this list.
HW4	Re	Highways	Recovery of costs in coring programme for failed sample air void, 1 layer	Per failure	VAT not applicable	£174.51	£181.37	3.93%	Revised recovery of costs	Costs incurred for coring programme recalculated from previous figures used since start of contract. Revised figures show a slight increase. Charges not previously published on this list.
HW5	Re	Highways	Recovery of costs in coring programme for failed sample air void, 2 layers	Per failure	VAT not applicable	£218.60	£224.81	2.84%	Revised recovery of costs	Costs incurred for coring programme recalculated from previous figures used since start of contract. Revised figures show a slight increase. Charges not previously published on this list.
HW6	Re	Highways	Recovery of costs in coring programme for failed sample air void, 3 layers	Per failure	VAT not applicable	£262.68	£268.24	2.12%	Revised recovery of costs	Costs incurred for coring programme recalculated from previous figures used since start of contract. Revised figures show a slight increase. Charges not previously published on this list.
HW7	Re	Highways	Recovery of costs in coring programme for failed sample air void, 4 layers	Per failure	VAT not applicable	£306.77	£311.68	1.60%	Revised recovery of costs	Costs incurred for coring programme recalculated from previous figures used since start of contract. Revised figures show a slight increase. Charges not previously published on this list.
HW8	Re	Highways	Commutated sums from developers for future maintenance liabilities of new or improved areas of highways	Unit depends on the assets adopted	VAT not applicable	Not previously used	Commutated sum rates calculated based on APEPT guidelines	N/A New Charge	To reduce the authorities future maintenance liability of highway improvement schemes or adopted highways following introduction by developers	New rates for commuted sums in connection of highway infrastructure assets will be developed in accordance with the association of directors of environment, economy, planning and transportation, ADEPT (formerly the CSS or county surveyors society) issued national guidance in 2009 for Local Authorities in respect to the use of commuted for future maintenance: 'commuted sums for maintaining infrastructure assets'. Formula's in the guidance notes will be used to determine rates for all highway infrastructure assets adopted by the authority. Any new rates will enhance existing policy that was approved in November 2006.

#	Service	Fee/Charge	Description	Unit of Measure	Charges 2016/17	Charges 2017/18	Comment and additional detail for new charges / above inflation
Parking							
P1	Parking	Green Permit	Green permit: For vehicles with ultra low emissions - gCo2 emissions 110 or below (CO2 emissions per KM)	Per vehicle per year	£ 30.00	£ -	Previously this category was for electric vehicles only, but has now been expanded to other very low emissions vehicles
P2	Parking	Resident Permit	Lower Band Emission Permit: For vehicles with low emissions - gCo2 emissions of 111 - 150	Per vehicle per year	£ 40.00	£ 50.00	There has been a change both to the banding thresholds and the charges to reflect that those who pollute the most and have the greatest negative affect on our air quality should pay the most. This is a principle of our Parking Policy and Air Quality action plan and aligns to our transport strategy. More low emissions vehicles will now be free, through being in the Green Permit band, while higher emission vehicles will pay the most.
P3	Parking	Resident Permit	Middle Band Emission Permit : - For vehicles with gCo2 emissions of 151 - 200	Per vehicle per year	New Category	£ 55.00	
P4	Parking	Resident Permit	Higher Band Emission Permit: - For vehicles with gCo2 emissions of over 200	Per vehicle per year	£ 60.00	£ 85.00	
P5	Parking	Resident Permit	Additional supplement for 2, 3 or 4th vehicle on top of permit cost	Per vehicle per year	£ 70.00	£ 10.00	ADDITIONAL supplement -This supplement is to discourage multi vehicle households, and encourage sustainable travel. The charge has moved from a flat fee, to a supplement on the on the relevant band which the car falls into i.e. A second vehicle which was an electric car would be issued a Green Permit at £0 but have to pay £10 additional supplement, a high pollution car which have gCo2 emissions of 210 would have to pay £95 (£85 higher band fee plus £10 2nd vehicle supplement). This reflects that those who pollute the most and have the greatest negative affect on our air quality should pay the most, while also promoting public transport, walking etc. to reduce congestion on our roads, and keep traffic moving.
P6	Parking	Diesel Supplement	Additional supplement Diesel vehicle on top of permit cost (please note an additional vehicle supplement and diesel vehicle supplement may be payable)	Per vehicle per year	N/A - New Charge	£ 10.00	ADDITIONAL supplement - This supplement is to discourage diesel vehicles in the borough due to the effect on air quality from particulate matter from exhaust fumes. This is a flat fee on the relevant band which the vehicle falls into i.e. A diesel high polluting car which have gCo2 emissions of 210 would have to pay £95 (£85 higher band fee plus £10 diesel supplement). A second vehicle which was diesel with gCo2 emissions of 115 would have to pay £70 (£50 Lower band fee plus £10 diesel supplement and £10 additional vehicle supplement). This reflects that those who pollute the most and have the greatest negative affect on our air quality should pay the most.
P7	Parking	Vehicle Disposal	Vehicle Disposal - End of Life Surrender and disposal	Per Vehicle	N/A - New Charge	£ 60.00	To cover cost to the Council when vehicles needs to be disposed off when they are surrendered

#	Area	Service	Description of Charge	UNIT	(a) Current charge excluding VAT	(b) Proposed charge excluding VAT	Percentage change from (a) to (b)	Justification for proposed increase	COMMENTS
Environmental Health									
Food Safety Courses									
EH1	Food, Health and Safety	Environmental health	Level 2 Award in Food Safety - Per person	Per person	£68.50	£70.00	2.19%	Recent benchmarking has show this fee was found to be below average in the market as costs have increased for exam materials	
EH2	Food, Health and Safety	Environmental health	Level 3 Award in Food Safety - Supervising food safety in catering,	Per person	NEW	£299.00	N/A - New Charge	N/A - New Charge	Expansion of options offered to businesses in the area
EH3	Food, Health and Safety	Environmental health	Level 3 Award in Food Safety - Supervising food safety in catering, - Block bookings by organisations	Per session	NEW	Price on application	N/A - New Charge	N/A - New Charge	Level 3 course block booking will be determined on a case by case basis in accordance with the market. These courses are charged at market rates and are commercial, however HBPL advised that they are statutory and so need to go through committee although can be noted as Price on Application
EH4	Food, Health and Safety	Environmental health	Level 2 Award in Food Safety - Registered Charities	Per person	£68.50	£70.00	2.19%	Recent benchmarking has show this fee was found to be below average in the market as costs have increased for exam materials.	
EH5	Food, Health and Safety	Environmental health	Level 1 Award in Food Safety	Per person	£45.50	£48.00	5.49%	Recent benchmarking has show this fee was found to be below average in the market as costs have increased for exam materials.	
Miscellaneous Food Business Charges									
EH6	Food, Health and Safety	Environmental health	Sampling of Private Water Supplies (Private Water Supplies Regulations 1991)	Per sample	Full analysis cost (£500 maximum) plus officer time @ up to £47 officer hourly rate (up to £100 max fee per visit)	Full analysis cost (£500 maximum) plus officer time @ up to £49 officer hourly rate (up to £100 max fee per visit)	4.25% on officer time cost	To reflect increased sample collection costs	
EH7	Food, Health and Safety	Environmental health	Requested Food Hygiene Rating Scheme Re-rating Inspection	Per inspectio	NEW	£185.00	N/A - New Charge	N/A - New Charge	
Cemetery & Crematorium									
C&C 1	Cemetery & Crematorium	Grave purchases	Class 'A' (7'6" x 3'6") grave pre-purchase only - Non LBB Residents	Each	£12,650.00	£14,720.00	16.36%	Increased fee for non-residents only due to reducing amount of new burial space available at Hendon Cemetery	
C&C 2	Cemetery & Crematorium	Grave purchases	Class 'B' (6'6" x 2'6") grave pre-purchase only - Non LBB Residents	Each	£6,720.00	£7,800.00	16.07%		
C&C 3	Cemetery & Crematorium	Grave purchases	Ash Grave (Half size grave for the burial of ashes) Class 'A' (3'6" x 3'6") grave pre-purchase only - Non LBB Residents - Please note there are limited numbers of these and no new half size graves will be created	Each	£5,760.00	£6,700.00	16.32%		
C&C 4	Cemetery & Crematorium	Grave purchases	Ash Grave (Half size grave for the burial of ashes) Class 'B' (3'0" x 2'6") grave pre-purchase only - Non LBB Residents - Please note there are limited numbers of these and no new half size graves will be created	Each	£2,810.00	£3,250.00	15.66%		

Births, Deaths and Marriages Fees 2017/18

Wedding and Civil Partnerships

	Current rates - Burnt Oak	Proposed rates - Hendon Town Hall	% change
	£	£	%
Mon-Thurs	100	150	50%
Friday	125	175	40%
Saturday	£180	250	39%
Sunday	£275	325	18%

